Citations are required for all print and electronic sources. The Chicago footnote or humanities style, preferred by many in literature, history, and the arts, places bibliographic citations in notes rather than in text.

This guide offers examples of some of the most common types of references and shows how to cite them in the notes and the bibliography. For additional discussion of references and reference types, pagination, capitalization and other matters, you may consult the print or online version of the Chicago Manual of Style.

Book – One author


Book – Two authors


Book – Four or more authors


Book – Edited, Translated, or Compiled


Government Documents and Corporate Authors


**Book – Chapter or other part of a book**


**Book – Preface, Foreword, or Introduction**


**Book – Published Electronically**

When a book is available in more than one format, cite the version you consulted. If an access date necessary, add it in parentheses following the citation.


**Note:** [If available, use a DOI in preference to a URL, for example: DOI: 10.1000/182]

**Book - Encyclopedia**

Well-known dictionaries and encyclopedias are usually cited in notes and omitted from the bibliography or reference list.

**Note:** 1. Encyclopedia Britannica, 15th ed., s.v. “South Africa.”

**Bib:** Encyclopedia Britannica 15th ed., s.v. “South Africa.”
Article - Newspaper


Article – Magazine


Article – Scholarly Journal


Film


Web Site – Anonymous


Note: [If available, use a DOI in preference to a URL, for example: DOI: 10.1000/182]

Subsequent Citations (short form)

Short form citations include the last name of the author and the main title of the work; the title of the work may be shorted if it contains more than four words.

First Citation:


Subsequent Citations:


Ibid.

You may use Ibid. to cite a reference in single work cited in the note immediately preceding. If the entire reference, including page numbers or other particulars, is identical, you may use Ibid. alone.


6. Ibid., 258–59.

7. Ibid.


9. Ibid., 35–36.
Images

Captions: Label all images with figure or fig. followed by arabic numerals. Artist's name (first name then last), title (italicized), medium and support, measurements, repository, and city. by Charles Van Ness (1999; Culver City, CA: Columbia Tristar Home Video, 2003).


Bib: Artist's name (last name, first name), title, usually italicized, the date, the medium and support, repository, and city.

Matisse, Henri. *The Woman with the Hat*, 1905. Oil on canvas, 81.3 x 60.3 cm. San Francisco Museum of Modern Art.


For an image without copyright restrictions use the word, courtesy in the credit:

Man and boy fishing in the Ohio River, September 14, 1929. Courtesy of Rosemary Bart.

Photography courtesy of Cincinnati Art Museum.

For an image under copyright restrictions: Permission must be granted to reproduce work of art under copyright restrictions. Author, title, publication details, copyright date, and then page number, plate number, or figure number. Once permission has been granted, use the following format.